

PEPSA
 Wednesday, August 3, 2016
 Minutes

Present:

Name	Agency Represented
Elvonna Atkins	Life Treatment Center
Sharon Burden	AARC
Kaitlin Buzalski	YWCA
Jesse Carlton	Adult Probation
Kirstin Champer-Boyd	SJC Health Dept
Allen Childs	Project Homecoming
Amy Cressy	SJC DIU
Lisa Dixon	Oaklawn/ STAND
Erica Donohue	Community Member/Volunteer
Kristin Fee	Court Substance Abuse Program
Richard Fox	Upper Room
Margaret Goldsmith	AARC
Andres Guljas	Victory Clinic/AIDS Assist
Michael Harris	AM/AA
Dorrine Henderson	SJC Bridges Out of Poverty
GlendaRae Hernandez	Community Member
LeRoy King	SJC Bridges
Ricardo Lottie	IMANI UNIDAD Inc.
Kayla Miller	SBPD
Brian Mounts	AARC
Ken Norman	Oaklawn
Tara Paiano	Adult Probation/Drug Court
Shotunus Peterson	YSB
Pastor Fred Preston	Family and Youth Outreach
Marcella Jones Preston	Family and Youth Outreach
Jessica Richmond	FJC
Sheldon Scott	SJC DIU
Denise Sellers	Hope Ministries
Kim Smith	Community Member/Ivy Tech
Robert E Smith	MLK Senior Men's Club
Debra Stanley	IMANI UNIDAD
Emily Sussmar	Center for Positive Change
Lauren Varga	Sen. Donnelly's office
Robin Vida	SJC Health Department
Lani Vivirito	Center for the Homeless
Amber Werner	SJC Bridges Out of Poverty
Eli Williams	The LGBTQ Center

Location: South Bend Police Department

Meeting Time: 2:00pm

- Welcome and Call to Order
- Minutes from meeting on June 7, 2015 approved with the spelling correction. (MSC)
- The Executive Committee Report:
 - The second half of grant funds will be mailed by the county on or about 8/9.
 - Reviewing paid coordinator job description and will post on website and Facebook.
 - Open Door Law – PEPSA agenda will be posted on PEPSA website 10 days in advance of meetings.

 - Sharon made the following announcement at the directive of the Indiana Criminal Justice Institute:
 - “In Accordance with IC-5-2-11-5, the Local Coordinating Council has the ultimate responsibility for the oversight and management of grant funds. When it has been determined that allocated funds have not been used according to the written plan and agreement, the LCC has the right to request the return of the funds. “

We were advised by the Indiana Criminal Justice Institute that since these are public dollars and for transparency purposes, the following information is to be shared with you:

Those of you who received grant funds in 2015 were required to complete a report on the use of the funds and delivery of program services. These reports were reviewed by the Executive Committee and grantees who did not provide sufficient information were asked to send in more information. In the end, the Executive Committee did find one grantee to be in what we considered non-compliance and have requested the return of the grant award. This organization has also been deemed ineligible to apply for grant funds for the next three years. This has been a difficult process that required lengthy deliberations and a great deal of time. The committee takes very seriously the responsibility placed on us for the oversight of grant funds.

- Treasure's Report-Starting balance of \$32,500. Checks written were a total of \$455.84 (cost of new checks, web services). Ending balance 7/31/16 is \$32,044.16
- Committee Reports:
 - Treatment Committee (Elvonna Atkins)- working on a video, planning meeting will be announced.
 - Prevention Committee (Brian Mounts)- working on developing a substance abuse program at PHM schools (with the 525 Foundation) and a prescription medicine abuse panel with school nurses. Next meeting will be Tuesday, October 4th at 2pm at Zion Church.
 - Criminal Justice Committee (Jesse Carlton)- working on building awareness for the Pill Drop Boxes and a possible partnership with Triad. Next meeting will be 8/15 at 10am at the Probation Department.
 - Membership Committee (Christine Pochert out)- working on building membership.
- New Website! pepsasjc.org
- Grant Reports: Center for the Homeless and South Bend Police Department (next meeting will be: AARC, Life Treatment Center, Upper Room, YWCA)
- New Business- SJC Health Department is looking to partner with existing agency using NARCAN.
- Announcements:
 - SBPD and Crime Stoppers will be holding the POPSICLE PATROL on Saturday, August 13, 2016 from 11am-1pm at Southeast Park on Fellows and Wenger.
 - MLK Senior Men's Group will be holding their ANNUAL COMMUNITY PICNIC on Saturday August 20th from 11:30am-3pm at the MLK Center. Please contact Bob at resmith100bmsb@gmail.com to host a table.
 - Saturday BBQ Dinners at Kroger's on Western Ave starting at 11:30am.
 - AIDS Ministries will host the MEEET ME ON THE ROOFTOP on Friday, August 12th at 6pm.
 - 4TH ANNUAL STAND DOWN at Four Winds Field will be on September 28. (Please see flyer)
 - Donnelly Provisions to Combat Opioid Abuse Signed into Law!
 - BACKPACK GIVEAWAY will be on Saturday, August 13th from 9am to noon at Washington High School.
 - Life Treatment will be hosting a Triathlon, please contact elvonnaa@lifetreatmentcenters.org for more information.
 - SUBSTANCE ABUSE AWARENESS WALK will be September 24th from 9am to 1 pm. Please contact edonohue3@ivytech.edu for more information.

- PEPSA committee will discuss 2nd Town Hall Meeting. More information to come.
- Crime Stoppers will be host the SHREDDING EVENT at the Heritage Square Martins on 10/8.

Amber Werner
PEPSA Secretary

Next Meeting:

Tuesday, October 4, 2016

Location:

Zion United Church of Christ Education Building, 211 South St. Peter St.,
South Bend, IN 46617